

TO: James L. App, City Manager
FROM: Dennis J. Cassidy, Chief of Police
SUBJ: 1998-99 Local Law Enforcement Block Grant Award
DATE: February 2, 1999

NEEDS: For the City Council to consider acceptance of a \$35,000 award granted by the Bureau of Justice Assistance Programs.

- FACTS:**
1. In July of 1998, the Police Department applied for a Local Law Enforcement Block Grant available from the Bureau of Justice Assistance Programs.
 2. In October, 1998, the City of Paso Robles Police Department was notified that we are eligible to receive the \$35,000 award.
 3. To participate and receive the \$35,000, the City must make a cash match of \$ 3,900, for a total participation amount of \$38,900, to be used to purchase/upgrade a variety of technological equipment.
 4. The City must also meet the following two significant conditions for funding:
 - a.) **Public Hearing**

A public hearing must be held regarding the proposed use of payment under the grant in relation to the City's entire budget.
 - b.) **Advisory Board**

An advisory board consisting of members from the Police Department, local court system, the District Attorney's office, the School District, and a member of a local nonprofit, educational, religious or community group must also convene to review the application for funding and make recommendations for the use of funds received under the grant.
 5. The Police Department has identified the following technological equipment needs which may be purchased with this grant funding:

a) Patrol Car Video Recording Systems (2)	\$10,000
b) Dispatch Digital Recording System	\$21,000
c) Live Scan Fingerprint Program	\$ 9,000

	\$40,000

**ANALYSIS &
CONCLUSION:**

This is the third year our agency has received an award under the Local Law Enforcement Block Grant program. Last year, this grant was used for the purchase and installation of audio/video equipment for our police units, however, those funds were exhausted prior to completion of the project. We have two more patrol units that need to be outfitted with the audio/video recording systems.

The Police Department Dispatch Center is equipped with a double deck digital recording system that records all phone lines and dispatch radio traffic. Recently, the system's upper deck broke down, and repair estimates exceed \$1,400. At the time we received the repair estimates, the technician also advised us that our machine is not Y2K compliant. At this time, we have chosen not to repair the upper deck due to the fact that the entire machine will be non-operational after the year 2,000. Therefore, plans for replacement of the machine must be made.

In December, 1998, the Police Department was notified by the California Department of Justice regarding the installation of a "Live Scan" fingerprinting program. "Live Scan" is a computerized fingerprinting process which is directly linked to the DOJ data files. This system would eliminate all traditional "ink" fingerprinting. The State will install the \$51,000 "Live Scan" equipment (terminal, printer, and router) provided that the City will pay for the installation of a new phone line for the router connection to the State for \$1,100. Further, the City would be required to pay annual equipment maintenance fees and line costs estimated at \$8,000. The State would pay the annual maintenance cost of \$3,600 for the router.

The Police Department currently completes over 3,000 fingerprint cards annually for both criminal and applicant purposes. This new system would provide a cleaner, more efficient and cost effective fingerprinting system. Currently, the only "Live Scan" system is located at the County Jail and the County Office of Education. Paso Robles was recommended as the next sight in this County due to workload and location. It is anticipated that the City will experience an estimated \$2,000 annual increase in fingerprinting revenues due to an expected increase in the number of people who will be able to get "Live Scan" applicant fingerprinting services here in the City instead of traveling to San Luis Obispo for this service. These new revenues will help offset the recurring cost of maintaining the "Live Scan" equipment.

Total cost for all three projects exceeds the total grant amount by approximately \$1,100. This cost would be absorbed in the Police Department's current budget through anticipated salary saving. The Police Department will work to identify future revenue sources (ie. grant funding) to cover the annual cost of maintaining the "Live Scan" equipment (\$8,000).

**POLICY
REFERENCE:**

None.

**FISCAL
IMPACT:**

The department, as noted above, has identified \$40,000 in equipment upgrade needs which would improve enforcement operations. The \$5,000 shortfall between equipment costs and grant funding would come from anticipated budgetary savings. The \$5,000 includes the \$3,900 grant match. This is a one time equipment acquisition except for the recurring cost of ongoing maintenance estimated at \$8,000. These new recurring maintenance costs will be partially offset by an estimated \$2,000/yr increase in fingerprinting revenues. The Department will identify other future revenue sources to cover the balance of the recurring costs.

OPTIONS:

1. Authorize the Police Department to meet the grant conditions and accept the award, allocating the total grant award of \$35,000 and the City's matching contribution of \$3,900 plus \$1,100 (total \$40,000) to purchase the identified equipment.
2. Amend, modify or reject the above option.

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF EL PASO DE ROBLES AUTHORIZING
THE ACCEPTANCE AND APPROPRIATION OF FEDERAL
GRANT FUNDS FOR PURCHASE OF POLICE EQUIPMENT**

WHEREAS, the City Council of El Paso de Robles has been notified of eligibility of a Local Law Enforcement Block grant award; and

WHEREAS, the City was awarded the grant for the purpose of purchasing equipment for law enforcement; and

WHEREAS, the grant funds will be deposited into a special general fund account to be held until notification is made to the Federal government regarding completion of the necessary special conditions of the grant; and

WHEREAS, the grant funds need to be appropriated to the Police Department 98/99 FY budget;

NOW, THEREFORE, BE IT HEREBY RESOLVED the City Council of the City of El Paso de Robles does authorize the acceptance of Federal grant funds in the amount of \$35,000 for the acquisition of technological equipment to enhance enforcement operations.

BE IT FURTHER RESOLVED that the City Council of the City of El Paso de Robles does authorize a one time budget appropriation in the amount of \$35,000 to budget account 100-210-5454-136 and that the Department is authorized to transfer \$5,000 of existing budget resources to the same budget account.

APPROVED AND ADOPTED by the City Council of the City of El Paso de Robles this 2nd Day of February, 1999 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Duane J. Picanco, Mayor

Attest:

Madelyn Paasch, City Clerk